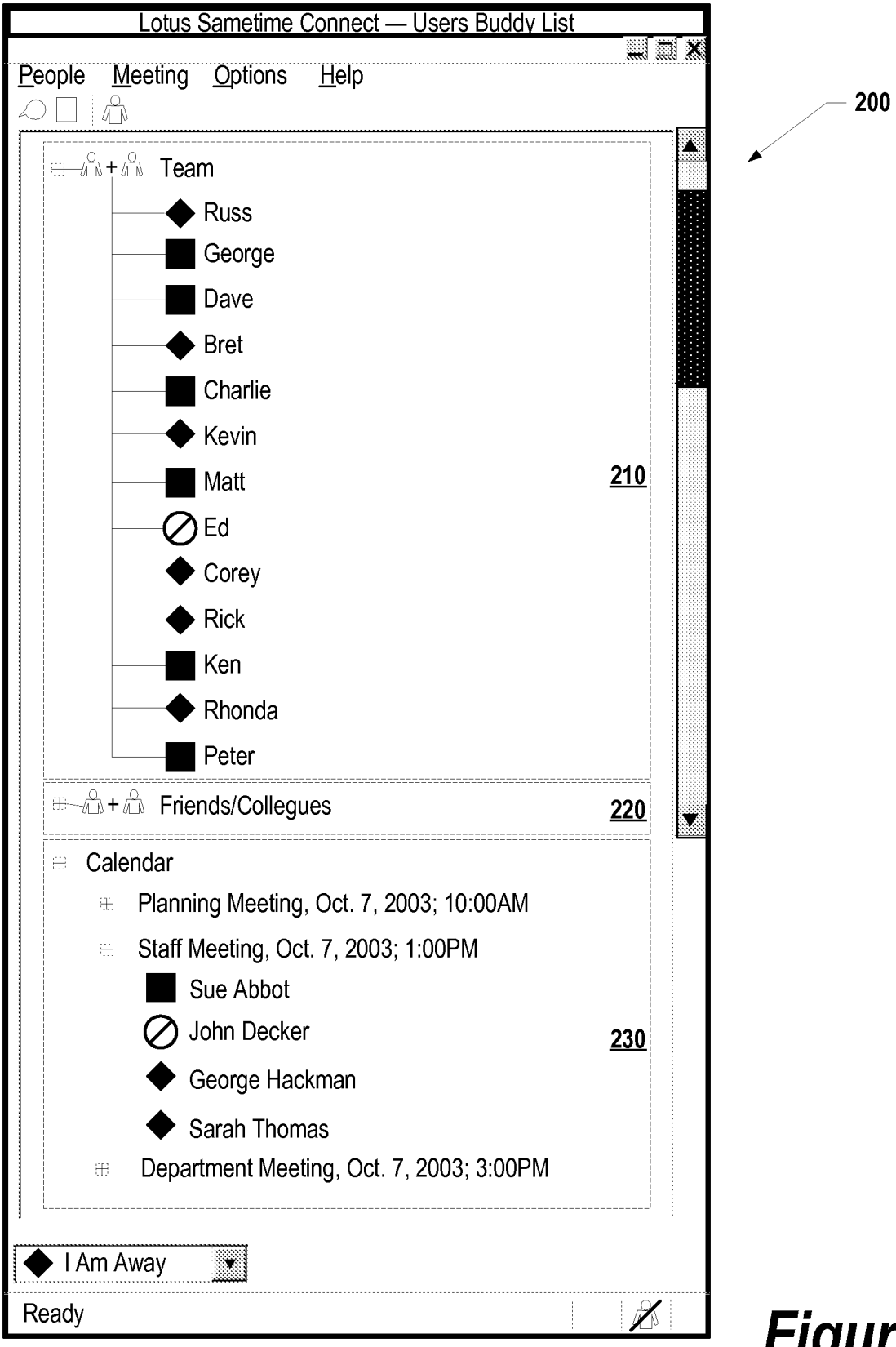
Lotus Sametime Connect — Users Buddy List
People
Meeting
Options
Help
200
Team
Russ
George
Dave
Bret
Charlie
Kevin
Matt
210
Ed
Corey
Rick
Ken
Rhonda
Peter
Friends/Collegues
220
Calendar
Planning Meeting, Oct. 7, 2003; 10:00AM
Staff Meeting, Oct. 7, 2003; 1:00PM
Sue Abbot
John Decker
230
George Hackman
Sarah Thomas
Department Meeting, Oct. 7, 2003; 3:00PM
I Am Away
Ready

Figure 2

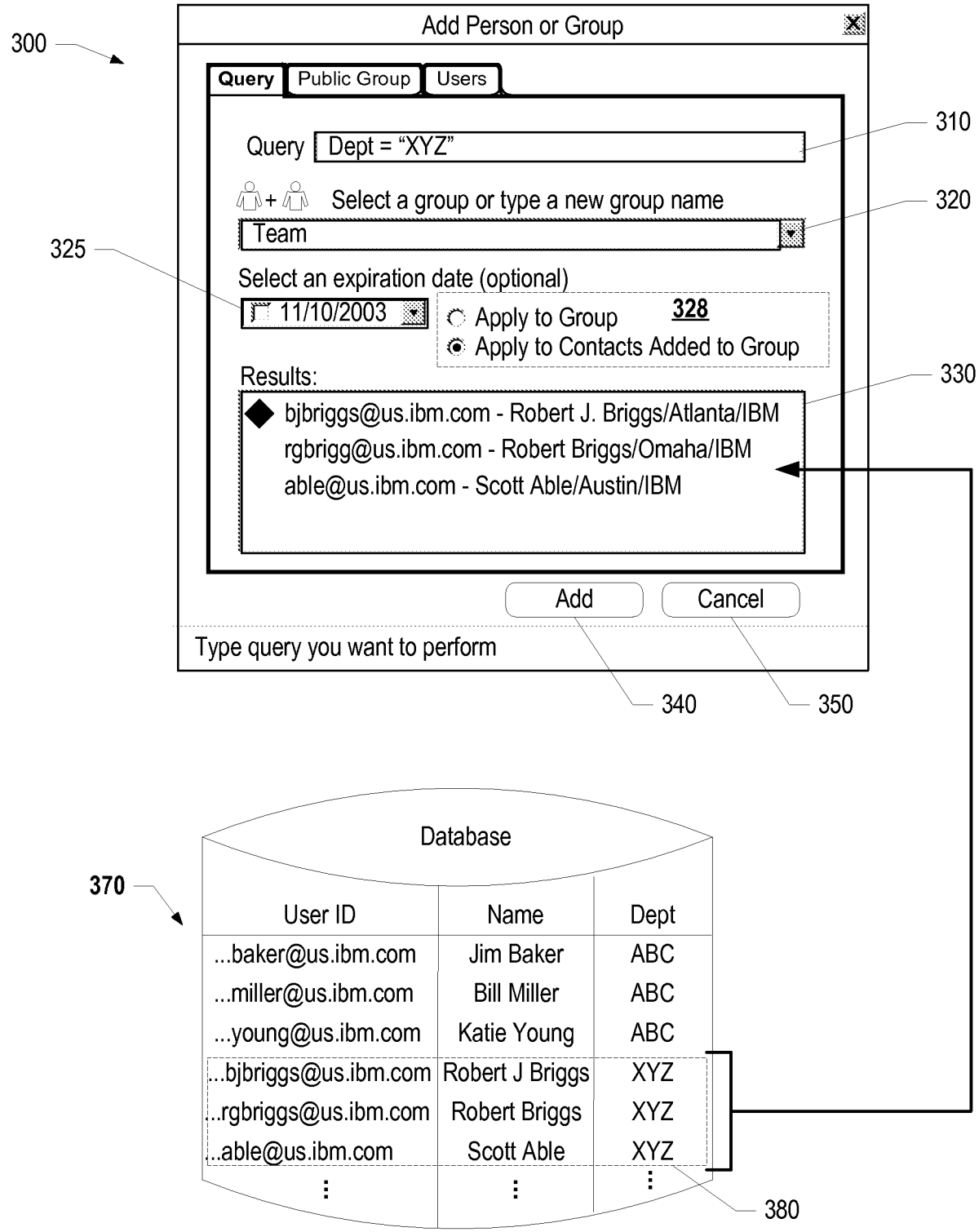
300
Add Person or Group
Query
Public Group
Users
Query
Dept = "XYZ"
310
Select a group or type a new group name
320
Team
325
Select an expiration date (optional)
11/10/2003
Apply to Group
328
Apply to Contacts Added to Group
Results:
330
bjbriggs@us.ibm.com - Robert J. Briggs/Atlanta/IBM
rgbrigg@us.ibm.com - Robert Briggs/Omaha/IBM
able@us.ibm.com - Scott Able/Austin/IBM
Add
Cancel
Type query you want to perform
340
350
370
Database
User ID
Name
Dept
...baker@us.ibm.com
Jim Baker
ABC
...miller@us.ibm.com
Bill Miller
ABC
...young@us.ibm.com
Katie Young
ABC
...bjbriggs@us.ibm.com
Robert J Briggs
XYZ
...rgbriggs@us.ibm.com
Robert Briggs
XYZ
..able@us.ibm.com
Scott Able
XYZ
380

Figure 3

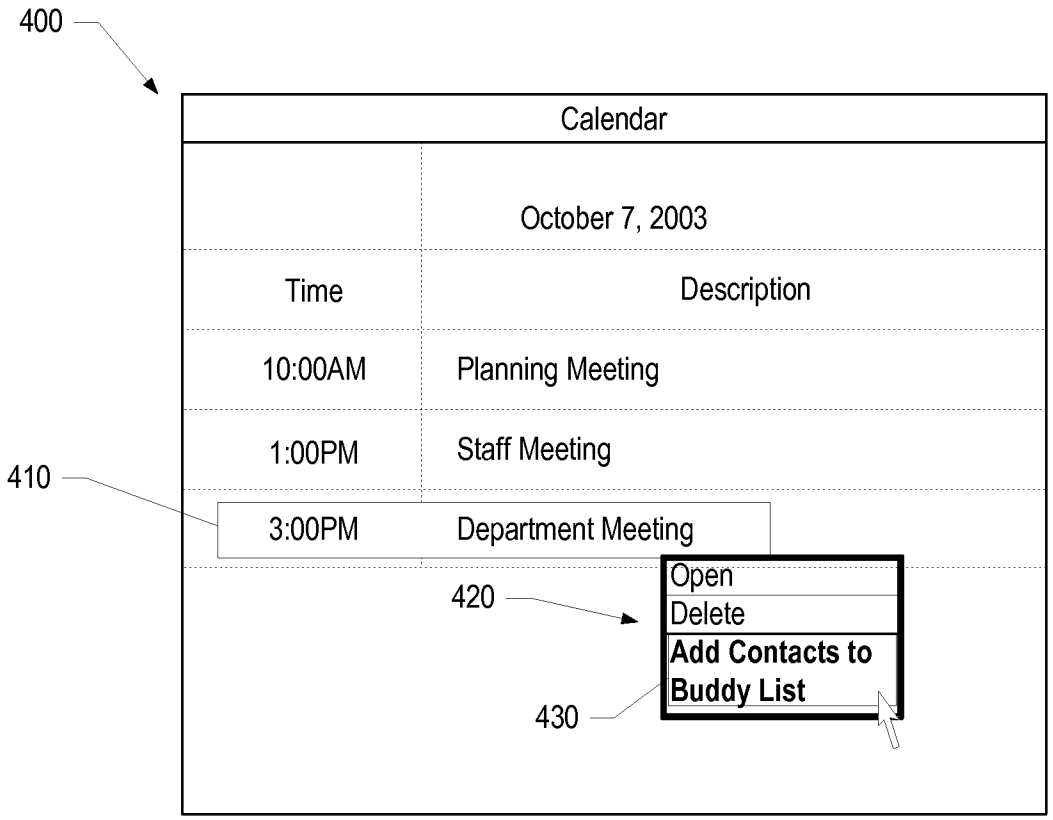
400
Calendar
October 7, 2003
Time
Description
10:00AM
Planning Meeting
1:00PM
Staff Meeting
410
3:00PM
Department Meeting
420
Open
Delete
Add Contacts to Buddy List
430

Figure 4

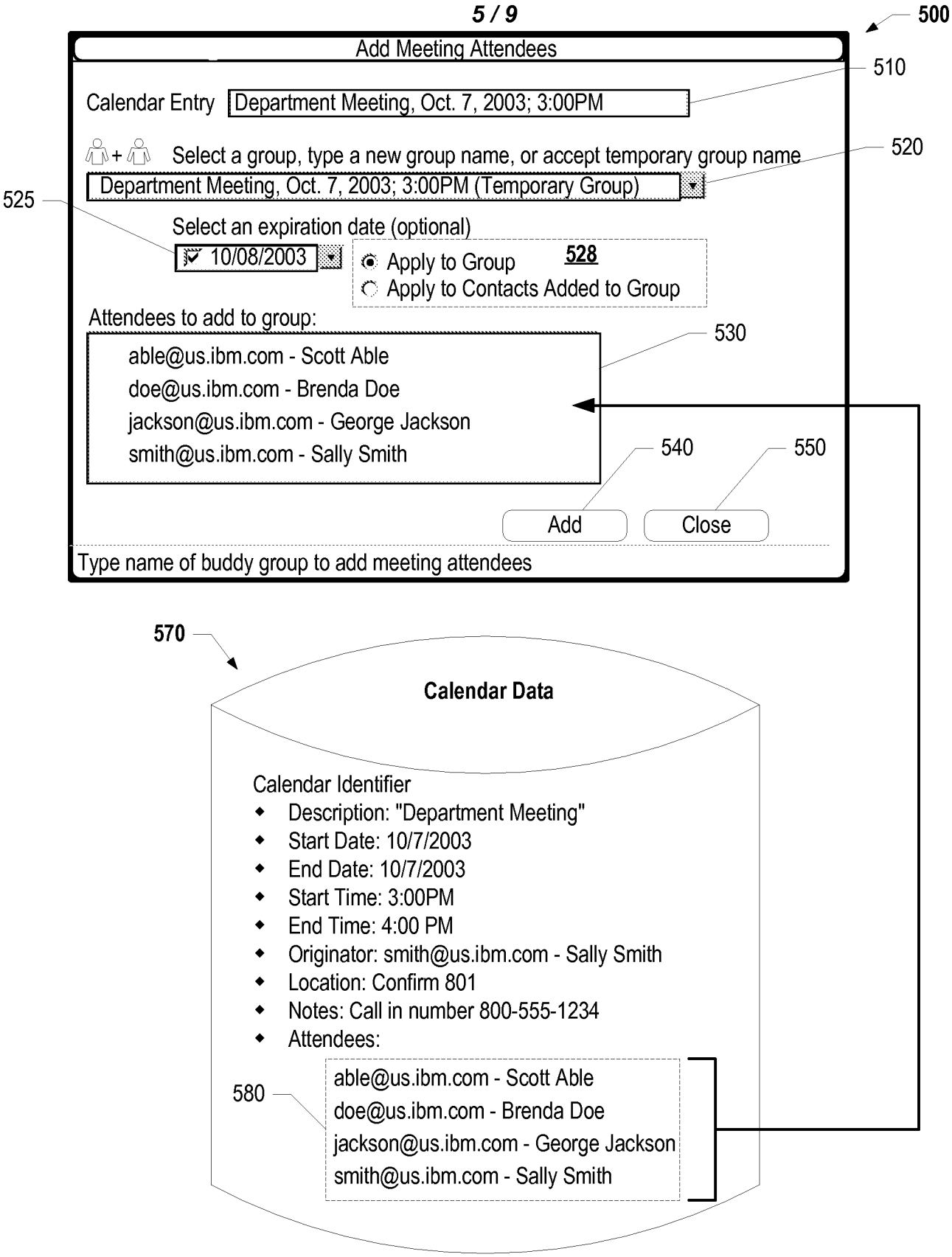
500
Add Meeting Attendees
510
Calendar Entry
Department Meeting, Oct. 7, 2003; 3:00PM
Select a group, type a new group name, or accept temporary group name
520
Department Meeting, Oct. 7, 2003; 3:00PM (Temporary Group)
525
Select an expiration date (optional)
10/08/2003
528
Apply to Group
Apply to Contacts Added to Group
Attendees to add to group:
530
able@us.ibm.com - Scott Able
doe@us.ibm.com - Brenda Doe
jackson@us.ibm.com - George Jackson
smith@us.ibm.com - Sally Smith
540
550
Add
Close
Type name of buddy group to add meeting attendees
570
Calendar Data
Calendar Identifier
Description: "Department Meeting"
Start Date: 10/7/2003
End Date: 10/7/2003
Start Time: 3:00PM
End Time: 4:00 PM
Originator: smith@us.ibm.com - Sally Smith
Location: Confirm 801
Notes: Call in number 800-555-1234
Attendees:
580
able@us.ibm.com - Scott Able
doe@us.ibm.com - Brenda Doe
jackson@us.ibm.com - George Jackson
smith@us.ibm.com - Sally Smith

Figure 5